

Short guide to naming variables

NOAA/World Data Service for Paleoclimatology

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The WDS-Paleo uses a nine-part variable name, along with a variable abbreviation and an optional free-text field for additional variable information, to describe each column of data in a data table. This guide provides instructions for creating variable names. Spreadsheets that contain either example inputs or controlled terms for the nine fields are also provided for seven common archive types: Climate Reconstructions, Corals and Sclerosponges, Fire History (Charcoal), Ice cores, Paleoceanography, Paleolimnology, and Speleothems.

General instructions

- Nine fields plus a free-text entry collectively form the variable “long name,” and the variable abbreviation is called the “short name.” The short name is used when a shortened form of the variable name is needed, for example as headers at the top of the data table.
- Each column of data in a data table must have a long name and short name, as defined in the bullet above, that are unique within the data file.
- Not all of the long-name fields must be used for each variable; in fact some variables, particularly age and depth variables, will employ only a few of the fields.
- There are three required fields: “What,” “Units,” and “Data Format.” The more complete the variable description is, however, the more useful it will be to others.
- The fields comprising the long name are separated by commas. Ensure there is a comma separating each category, even where no value exists. If a comma is needed within one of the fields, enclose it in quotation marks. No tabs or newline characters (carriage returns) can be used.
- Avoid abbreviations and acronyms within the long name.

Specific instructions

“Short name”: Abbreviation of variable

- Spaces are not allowed. Use underscore, period, or dash instead.
- Keep these short – about 12 characters or less.

“What” (REQUIRED)

- Describe what was measured.

“Material”

- Describe the material on which measurements were made.

“Error”

- Use ONLY for data series that are measurements of uncertainty or error. A variable that

makes use of this field is always used in conjunction with another variable to which the error measurements applies.

- For example, a reconstruction of sea surface temperature is reported with additional columns recording the one standard deviation lower bound and upper bound errors for each reconstructed data point. The first four components of the variable names for these three columns of data would be the following:

What	Material	Error	Units
sea surface temperature			degrees Celsius
sea surface temperature		one standard deviation lower bound	degrees Celsius
sea surface temperature		one standard deviation upper bound	degrees Celsius

- If the error is reported as a constant, this information should be placed in the “Description and Notes” portion of the template rather than in the data table.

“Units” (REQUIRED)

- Provide the units of measurement.
- Common abbreviations (e.g., those in the CGS system) are allowed.

“Seasonality”

- Describe either (1) the specific part of the annual cycle that has been explicitly reconstructed from raw data or (2) the time window (eg, Annual, Mar, Dec-Feb) over which aggregation of raw sub-annually resolved data has occurred.
- Do not use this field for interpretations or inferences of seasonality.
- Abbreviate month names using the first three letters of the month.
- Leave blank for Age and Depth Variables.

“Data Type” (REQUIRED; NOT USED FOR AGE AND DEPTH VARIABLES)

- Valid entries are: Borehole, Climate Forcing, Climate Reconstructions, Corals and Sclerosponges, Fauna, Fire History, Historical, Ice Cores, Insect, Instrumental, Lake Levels, Loess, Other Collections, Paleoceanography, Paleoclimatic Modeling, Paleolimnology, Plant Macrofossils, Pollen, Speleothems, and Tree Ring.
- It is possible to use different WDS-Paleo archive types within the same data table. For example, use “Coral and Sclerosponge” for delta 18O data, and “Reconstructions” for reconstructed sea surface temperature.

“Detail”

- Provide information about alterations or transformations made to the raw data.
- Multiple details may be provided; separate each with a semicolon.

“Method”

- Provide information about the instrument, analytical technique, or reconstruction method used.
- Multiple methods may be provided; separate each with a semicolon.

“Data Format” (REQUIRED)

- Define whether data are numeric (“N”) or character-based (“C”).

“Additional Information”

- Provide any additional information as free-text (UTF8) that is not captured by the nine fields described above. Examples include further details on data transformations (e.g, how a dataset was corrected or smoothed) or units (e.g., “before present” anchored to year other than 1950 CE).
- This field is also suitable for storing project-specific information (e.g., PAGES 2K climate interpretations in JSON format).